



1. Walkthrough of the login process

In the footer of all of our web pages, there is a Sign In! Link. Clicking that link will take you a page that looks like this:

A screenshot of the Branson.com login page. The header features the "Branson.com" logo in large white letters on a dark blue background, with the tagline "Committed to sharing the Spirit of Branson with the world!" below it. A navigation menu includes links for Home, Shows, Lodging, Vacation Packages, Classifieds, Last Minute Deals, Attractions, Upcoming Events, Area Information, Dining, and Real Estate. The main content area has a "Branson.com" title and a login form with fields for "Username:" and "Password:", a "Log me in Automatically" checkbox, and a "Log In" button. To the left of the form is an "Options" sidebar with links for "Back to Search" and "Add New Account". Below the form is a "Forgot your password?" link and a note for non-members. The footer contains several links: "Advertise with Us", "Sign in!", "Add your business!", "Contact Us", "About Us", "Privacy Policy", "Terms of Use", and "Site Map".

**Branson.com**  
Committed to sharing the Spirit of Branson with the world!

Home | Shows | Lodging | Vacation Packages | Classifieds | Last Minute Deals | Attractions | Upcoming Events | Area Information | Dining | Real Estate

**You are logged in, below are your options**

- Home
- Account
  - Manage Account
- Listings
  - Add Listing
  - Add Real Estate
  - Manage Listings
  - Listing Reports
- Promotions
  - Add Promotion
  - Manage Promotions
- Events
  - Add Event
  - Manage Events
- Banners
  - Add Banner
  - Manage Banners
- Classifieds
  - Add Classified
  - Manage Classifieds
- Check Out
  - Make Your Payment
  - Free Items
  - Transaction History
  - Invoice History
- Help
- Logout

**Welcome to the Member Section**

Welcome  
You can **add, review** or **update** your listings anytime by selecting a link from the navigation menu at the left, or one of the links below

**Account**

- Manage Account - You can manage your account.

**Listings**

- Add Listing - You can add a new listing.
- Add Real Estate - You can add a new listing.
- Manage Listings - You can manage all your listings.
- Listing Reports - You can view your listing reports.

**Promotions**

- Add Promotion - You can add a new promotion.
- Manage Promotions - You can manage all your promotions.

**Events**

- Add Event - You can add a new event.
- Manage Events - You can manage all your events.

**Banners**

- Add Banner - You can add a new banner.
- Manage Banners - You can manage all your banners.

**Classifieds**

- Add Classified - You can add a new classified.
- Manage Classifieds - You can manage all your classifieds.

**Check Out**

- Make Your Payment - You can manage all your billings.
- Free Items - You can check out all your free items.
- Transaction History - You can view all your billing history.
- Invoice History - You can view all your invoice history.

**Help** - You can send your questions.

**Logout** - Log securely out of the program.

From this page, you have access to your listing(s), and account information. You can update your listing information, check your listings statistics, and even make online payments. We would encourage you to view and update your account information to ensure our accuracy. You can do this by clicking "Manage Account" located in the top left of your screen on your member page. **\*Your account address MUST be the same as your billing address in order for your Credit Card payments to be approved \***

## 2. Walkthrough the payment process

How to make online payments for your listing(s). From the Member Section of our website, click on the "Make Your Payment" link on the left side. Clicking this will take you to a screen that shows your listing(s). Choose the listing(s) you choose to pay for, enter the discount code we have provided for you, select one of our payment options, and click NEXT.

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  - Listing Reports
- Promotions
  - Add Promotion
  - Manage Promotions
- Events
  - Add Event
  - Manage Events

### Manage Billing

Check / Uncheck All

Pay	Listing Name	Discount Code	Extra Category	Level	Renewal
<input checked="" type="checkbox"/>	Your Business Listing	<input type="text"/>	0	Showcase	New

**Payment Method**

By Credit Card  
  By e-Check  
  By Invoice

[Next](#)

If you choose to pay by Credit Card, you will be taken to this page:

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  - Manage Listings
  - Listing Reports
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  - Add Promotion
  - Manage Promotions
- Events
  - Add Event
  - Manage Events
- Banners
  - Add Banner
  - Manage Banners
- Classifieds
  - Add Classified
  - Manage Classifieds
- Check Out
  - Make Your Payment
  - Free Items
  - Transaction History
  - Invoice History
- Help
- Logout

### Manage Billing

#### Billing Information

[<< Back](#)

Listing name	Discount Code	Extra Category	Level	Renewal	Monthly Prices	Auto Bill
Your Business Listing	N/A	0	Showcase	01/01/2007	\$200.00	<input type="checkbox"/>

**Total Price**    \$ 200.00

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**Billing Info**

\* Card Number:

\* Card Expire date:  (mm/yy)

Card Code:

**Customer Info**

[Pay By CreditCard](#)

Here you can also choose to Auto Bill. Choosing Auto Bill will allow us to automatically run your card for your payment each month. Fill in your card information, and click Pay By Credit Card. Your payment will be automatically processed. You can view your payments by clicking on "Transaction History" located on the left under "Check Out." **\*Your account address MUST be the same as your billing address in order for your Credit Card payments to be approved \***

If you choose to pay by eCheck, you will be taken to this page:

**below are your options**

- Home
- Account
  - Manage Account
- Listings
  - Add Listing
  - Add Real Estate
  - Manage Listings
  - Listing Reports
- Promotions
  - Add Promotion
  - Manage Promotions
- Events
  - Add Event
  - Manage Events
- Banners
  - Add Banner
  - Manage Banners
- Classifieds
  - Add Classified
  - Manage Classifieds
- Check Out
  - Make Your Payment
  - Free Items
  - Transaction History
  - Invoice History
- Help
- Logout

**Billing Information**

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Listing name	Discount Code	Extra Category	Level	Renewal	Monthly Prices	Auto Bill
Your Business Listing	N/A	0	Showcase	01/01/2007	\$200.00	<input type="checkbox"/> ?

**Total Price** \$ 200.00

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**Billing Info**

\* First/Last Name:

\* Email:

\* Phone:

Address:

City / State / Zip:  /  /

**Check Information**

\* Check Type:  ▼

\* Date:

Payable To: Branson.com

Amount: US\$ 200.00

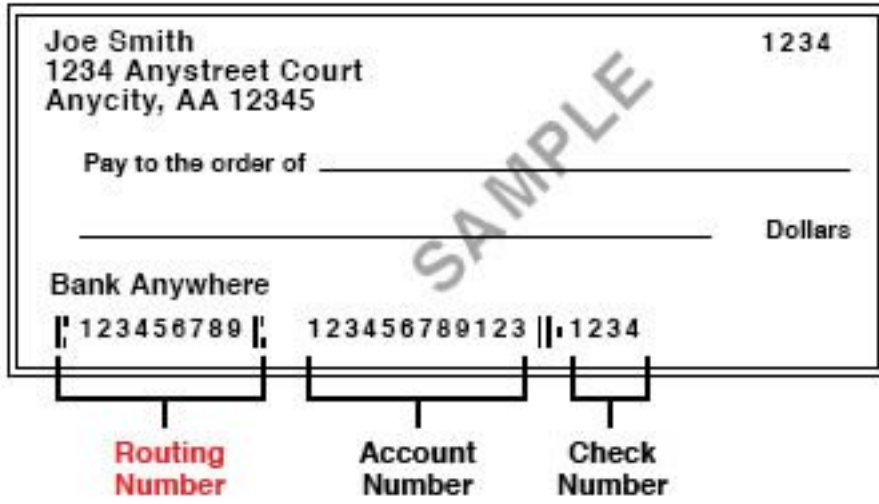
\* ABA (Routing) Number:   
9 digits

\* Name of bank at which account is maintained:

\* Bank Account Number:

\* Name under which the account is maintained at the bank:

To find the ABA (Routing) Number and your Bank Account Number, reference this sample check:



On this page you can also choose to Auto Bill. Choosing Auto Bill will allow us to automatically process your payment each month.

Fill in the required information and click "Pay By eCheck."

You can view your payments by clicking on "Transaction History" located on the left under "Check Out."

If you have any questions or would like to discuss other billing options you can reach us at

(417) 334-2360 or contact Branson.com by clicking on the Contact Us link at the bottom of all our pages.

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